

JOHN WHEATLEY COLLEGE

BOARD OF MANAGEMENT

AUDIT COMMITTEE

AGENDA

Agenda of the meeting scheduled to be held on Thursday 4 May, 2006 at 12.30pm in the Conference Room of Strathclyde European Partnership, 94 Elmbank Street, Glasgow.

- 1 Sederunt**
- 2 Apologies**
- 3 Terms of Reference**
(copy attached)
- 4 Declarations of Interest**
- 5 Minutes of the meeting held on 8 February 2006**
(copy attached)
- 6 Matters arising from the Minutes of the Previous Meeting.**
- 7 Correspondence:**
 - a) Audit Scotland**
 - i) Appointment of External Auditor**
 - ii) External Audit Appointment – Financial Years 2006/07 to 2010/11**
 - b) Communiqué – January Issue**
 - c) Baker Tilly – Project Income and Expenditure**
(copies attached)
- 8 Baker Tilly – Internal Audit Reports**
 - a) Staff Absence and Utilisation**
 - b) Staff Development and Appraisal**
 - c) Student Record and Information Systems Review**
 - d) Corporate Governance**
 - e) Contracts and Tendering****Reports by B Brennan**
(copies attached)
- 9 Audit of Accounts 2005/04 – Final Accounts Audit Memorandum**
Report by J Gow
(copy attached)
- 10 Internal Audit Performance Indicators**
Report by A Kirk
(copy attached)

Cont/..11

- 11 Audit Committee Self Assessment – Draft Report
Report by M Brennan**
(copy attached)
- 12 College External Audit Planning Memorandum
Report by I Graham**
(copy attached)
- 13 Public Procurement in Scotland
Report by I Graham**
(copy attached)
- 14 East End Risk Register**
(copy attached)
- 15 FRS 17 – Retirement Benefits
Report by J Gow**
(copy attached)
- 16 Exemption of College from SQMS Audit
Report by I Graham**
(copy attached)
- 17 Audit Scotland – Technical Bulletin 2006/1 – March 2006**
(copy attached)
- 18 Closure**
- 19 Date of Next Meeting**
The next meeting is scheduled for Thursday 15 June, 2006 at 12.30pm at Strathclyde European Partnership, Elmbank Street.

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.

AS/MM
John Wheatley College
25 April, 2006