

JOHN WHEATLEY COLLEGE

BOARD OF MANAGEMENT

AUDIT COMMITTEE

AGENDA

Agenda of the meeting scheduled to be held on Wednesday 8 February, 2006 at 12.30pm in the Conference Room of Strathclyde European Partnership, 94 Elmbank Street, Glasgow.

- 1 Sederunt**
- 2 Apologies**
- 3 Terms of Reference**
(copy attached)
- 4 Declarations of Interest**
- 5 Minutes of the meeting held on 5 December 2005**
(copy attached)
- 6 Matters arising from the Minutes of the Previous Meeting.**
- 7 Correspondence:**
 - a) Scottish Funding Council – Guidance on the Audit Requirements for Education Maintenance Allowances (EMAs)**
(copy attached)
- 8 Baker Tilly – Reports on Internal Audit Visit**
 - a) Asset Register and Capital Expenditure
 - b) Non SFC Income
 - c) Management Information Systems Review
 - d) Bad Debts Review
 - e) Tuition Fees and Charges System Review

(copies attached)
J Gow
- 9 Baker Tilly – Internal Audit Progress Report**
(copy attached)
A Kirk
- 10 Progress Report on Audit Action Plan**
(copy attached)
J Gow

Cont/..11

- 11 **Audit Scotland - Technical Bulletin – December 2005**
(copy attached)
- 12 **On Board: Review of Corporate Governance**
(copy attached)
A Sherry
- 13 **Self Assessment - All Committees**
(discussion)
M Brennan
- 14 **Closure**
- 15 **Date of Next Meeting**
The next meeting is scheduled for Thursday 4 May, 2006 at 12.30pm at Strathclyde European Partnership, Elmbank Street.

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.

AS/MM
John Wheatley College
31 January, 2006