

**JOHN WHEATLEY COLLEGE**  
**BOARD OF MANAGEMENT**  
**JOINT CONSULTATIVE COMMITTEE**

**AGENDA**

**Agenda of the Joint Consultative Committee scheduled to take place on Friday 5 November 2004 at 2.30pm, Room S09 (Alex Viola Suite – Easterhouse Campus).**

- 1. Sederunt**
- 2. Apologies**
- 3. Minutes of the previous meeting held on 20 August 2004**  
(copy attached)
- 4. Matters arising from the minutes of meeting held on 20 August 2004**
  - a) Academic Staff Wage Negotiation 2004/05**
- 5. Correspondence**
  - a) Scottish Executive – The Need for a Professional Body for Staff In Scotland’s Colleges**  
(copy attached)
  - b) ASC Circulars**
    - i) Circular 04/74 – SPPA: Teachers’ Superannuation (Scotland) Amendment Regulations 2004**
    - ii) Circular 04/101 – Scottish Executive Draft Budget 2005-08**  
(copies attached)
  - c) SPPA – Review of the Scottish Teachers’ Superannuation Scheme Consultation paper**
  - d) UNISON – Change of UNISON Regional Officer**
- 6. Library Development – Meeting with Library Staff: 27 October 2004**
- 7. JWC response to EIS/FELA on Classroom Observation**  
(copy attached)

8. **Draft JWC Response to 'The Need for a Professional Body for Staff in Scotland's Colleges**  
**Report by Principal**  
(copy attached)
9. **Proposed Organisational Culture Effectiveness Survey**  
**Report by Principal**  
(copy attached)
10. **Building Specification**  
**Report by Depute Principal**  
(copy attached)
11. **Draft Annual Reports**  
**Report by Chief Accountant**  
(copy attached)
12. **Additional Capital Allocation**  
**Report by Principal**  
(copy attached)
13. **Options for the Development of Glasgow Centre Colleges**  
**Report by Principal**  
(copy attached)
14. **Scottish Executive Spending Plans**  
**Report by Principal**  
(copy attached)
15. **Grade Review – Bursary Officer Post**  
**Report by Depute Principal**  
(copy attached)
16. **Revised Grievance Procedure**  
**Report by Human Resources Manager**  
(copy attached)
17. **Revised Equal Opportunities Policy**  
**Report by Human Resources Manager**  
(copy attached)
18. **Equal Opportunities Annual Review Session 2003 – 2004**  
**Report by Human Resources Manager**  
(copy attached)
19. **Support Staff Forum**  
**Report by Human Resources Manager**  
(copy attached)
20. **Staff Attendance Report – 1<sup>st</sup> May 2004 to 31 July 2004**  
**Report by Human Resources Manager**

(copy attached)

21. **Family and Parental Leave Policy, and Personal and Domestic Leave Policy  
Report by Human Resources Manager**  
(copy attached)
22. **Staffing Return 2003/2004  
Report by Depute Principal**  
(copy attached)
23. **Closure**
24. **Date of next meeting  
Friday 17 December 2004 at 2.30pm**

***Freedom of Information***

***Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.***

***Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.***