

**JOHN WHEATLEY COLLEGE**

**Board of Management**

**Project Management Group**

**AGENDA**

**Agenda of the Meeting to be held on Wednesday 11 October 2006 at 12.30pm at the East End Campus.**

- 1 Sederunt**
- 2 Apologies**
- 3 Declarations of Interest**
- 4 Terms of Reference**  
(copy attached)
- 5 Minutes of the meeting held on 20 September 2006**  
(copy to follow)
- 6 Matters arising from the minutes of the previous meeting held on 20 September 2006**
- 7 Correspondence**
  - a) Landscape Proposals –**
    - (i) Scottish Enterprise Glasgow**
    - (ii) John Wheatley College**
    - (iii) Planning Supervisor**
    - (iv) Planning Supervisor**

(copies attached)
- 8 Minutes of Project Meetings**
  - a) (i) Progress Meeting Number 9 – 13 September 2006**
  - b) Client Review Meeting held on 13 September 2006**
  - c) HBG Progress Meeting Number 9 – 13 September 2006**  
(copies attached)
- 9 Project Status Reports**

**Report by Project Manager**

  - i) Progress Report No. 22 – August/September - 2006**  
(copy attached)
- 10 Cost Report Number 6 – Not Yet Available\***
- 11 Financial Report: Report Number 16 – 6 October 2006\***

**Report by Depute Principal**  
(copy attached)

- 12 **Scottish Funding Council Monthly Project Reports**  
**Report by Depute Principal**  
(copy attached)
- 13 **East End Campus – Off-Site Drainage**  
**Report by Depute Principal**  
(copy attached)
- 14 **East End Campus – Early Warning Notices**  
**Report by Depute Principal**  
(copy attached)
- 15 **East End Campus – Project Manager Instructions**  
**Report by Depute Principal**  
(copy attached)
- 16 **East End Campus – Compensation Events**  
**Report by Depute Principal**  
(copy attached)
- 17 **East End Campus – Café Facility**  
**Report by Depute Principal**  
(copy attached)
- 18 **East End Campus – Risk Register (Standing Item)**  
**Report by Depute Principal**  
(copy attached)
- 19 **Closure**
- 20 **Date of next meeting**  
The next meeting of the Project Management Group is scheduled to be held on 15 November 2006 in the Alex Viola Suite, Easterhouse Campus.

**\* This item will not be placed in the public domain at this juncture due to the confidential nature of its contents.**

***Freedom of Information***

***Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.***

***Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.***

AK/SV  
John Wheatley College  
6 October 2006