

**JOHN WHEATLEY COLLEGE**

**BOARD OF MANAGEMENT**

**AUDIT COMMITTEE**

**AGENDA**

**Agenda of the meeting scheduled to be held on Thursday 15 June, 2006 at 12.30pm in the Room F03 Easterhouse Campus.**

- 1 Sederunt**
- 2 Apologies**
- 3 Terms of Reference**  
(copy attached)
- 4 Declarations of Interest**
- 5 Minutes of the meeting held on 4 May 2006**  
(copy attached)
- 6 Matters arising from the Minutes of the Previous Meeting.**
- 7 Correspondence – KMPG: External Audit Services**  
(copy attached)
- 8 Baker Tilly Internal Audit Reports**
  - a) Payroll**
  - b) Bursaries and Other Student Funding**
  - c) Fee Waiver System**
  - d) Banking and Petty Cash****Reports by Finance Advisor**  
(copies attached)
- 9 Approach to Securing Value for Money – 2005/06**  
**Report by Principal**  
(copy attached)
- 10 Scottish Charity Accounts**  
**Report by Chief Finance Officer**  
(copy attached)
- 11 Education Maintenance Allowance**  
**Report by Bursary Officer**  
(copy attached)
- 12 College Risk Register**  
(copy attached)
- 13 Audit Needs Assessment 2005/06**  
**Report by M Blyth**  
(copy attached)

*Cont/..14*

- 14 **Reform of Scotland's Charity Laws** (referred from Board of Management)  
**Report by Principal**  
(copy attached)
- 15 **External Audit Activity – Academic/Financial Year 2006/07**  
(discussion with Audit Scotland)
- 16 **Closure**
- 17 **Date of Next Meeting**  
To be confirmed.

***Freedom of Information***

***Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.***

***Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.***

AS/MM  
John Wheatley College  
5 June, 2006