

JOHN WHEATLEY COLLEGE

Board of Management

Project Management Group

AGENDA

Agenda of the Meeting to be held on Thursday 15 February 2007 at 12.30pm in the Alex Viola Suite, Easterhouse Campus.

- 1 Sederunt**
- 2 Apologies**
- 3 Declarations of Interest**
- 4 Terms of Reference**
(copy attached)
- 5 Minutes of the meeting held on 17 January 2007**
(copy attached)
- 6 Matters arising from the minutes of the previous meeting held on 17 January 2007**
- 7 Correspondence:**

Strathclyde European Partnership: East End Campus Supplementary Application
(copy attached)
- 8 Minutes of Project Meetings**
 - a) Progress Meeting Number 12 – 10 January 2007**
 - b) Client Review Meeting held on 10 January 2007**
 - c) External Drainage Progress Meeting Number 1 – 18 January 2007**
(copies attached)
- 9 Project Status Reports**
Report by Project Manager
 - (i) Progress Report No. 26 – December/January 2007**
(copy attached)
- 10 Cost Report**
Report by Quantity Surveyor
 - (i) Cost Report Number 10 – Not yet available**
 - (ii) External Drainage and Attenuation Tank Cost Report Number 1 – February 2007**
(copy attached)

- 11 **Financial Report: Report Number 19 – 8 February 2007***
Report by Depute Principal
(copy attached)
- 12 **Scottish Funding Council Monthly Project Reports**
Report by Depute Principal
(copy attached)
- 13 **East End Campus – Off-Site Drainage**
Report by Depute Principal
(copy attached)
- 14 **East End Campus – Early Warning Notices**
Report by Depute Principal
(copy attached)
- 15 **East End Campus – Project Manager Instructions**
Report by Depute Principal
(copy attached)
- 16 **East End Campus – Compensation Events**
Report by Depute Principal
(copy attached)
- 17 **East End Campus – Tender Evaluation of ICT Infrastructure**
Report by Associate Principal (ICT Manager)
(copy attached)
- 18 **East End Campus – Clerk of Works Report**
Report by Depute Principal
(copy attached)
- 19 **East End Campus – Risk Register (Standing Item)**
Report by Depute Principal
(copy attached)
- 20 **Closure**
- 21 **Date of next meeting**
The next meeting of the Project Management Group is scheduled to be held on 14 March 2007 in the Alex Viola Suite, Easterhouse Campus.

*** This item will not be placed in the public domain at this juncture due to the confidential nature of its contents.**

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.

AK/SV
John Wheatley College
9 February 2007