

JOHN WHEATLEY COLLEGE

Board of Management

Project Management Group

AGENDA

**Agenda of the Meeting to be held on Wednesday 15 November 2006 at 12.30pm
in room S/09 at the Easterhouse Campus, John Wheatley College.**

- 1 Sederunt**
- 2 Apologies**
- 3 Declarations of Interest**
- 4 Terms of Reference**
(copy attached)
- 5 Minutes of the meeting held on 11 October 2006**
(copy attached)
- 6 Matters arising from the minutes of the previous meeting held on
11 October 2006**
- 7 Correspondence: Post Project Evaluation in Sustainable Development
Projects – minutes of the meeting held on 1 November 2006**
(copy attached)
- 8 Minutes of Project Meetings**
 - a) Progress Meeting Number 10 – 11 October 2006**
 - b) Client Review Meeting held on 4 October 2006**
 - c) (i) HBG Progress Meeting Number 10 – 11 October 2006**
(ii) HBG Progress Meeting Number 11 – 8 November 2006
(copies attached)
- 9 Project Status Reports**
Report by Project Manager
 - i) Progress Report No. 23 – September/October - 2006**
(copy attached)
- 10 Cost Report**
Report by Quantity Surveyor
 - (i) Cost Report Number 6 – October 2006**
 - (ii) Cost Report Number 7 – November 2006**
(copies attached)

- 11 **Financial Report: Report Number 17 – 9 November 2006***
Report by Depute Principal
(copy attached)
- 12 **Scottish Funding Council Monthly Project Reports**
Report by Depute Principal
(copy attached)
- 13 **East End Campus – Off-Site Drainage**
Report by Depute Principal
(copy attached)
- 14 **East End Campus – Early Warning Notices**
Report by Depute Principal
(copy attached)
- 15 **East End Campus – Project Manager Instructions**
Report by Depute Principal
(copy attached)
- 16 **East End Campus – Compensation Events**
Report by Depute Principal
(copy attached)
- 17 **East End Campus – Café Facility**
Report by Depute Principal
(copy attached)
- 18 **East End Campus – Triangle of Land at Carntyne Road**
Report by Depute Principal
(copy attached)
- 19 **East End Campus – Risk Register (Standing Item)**
Report by Depute Principal
(copy attached)
- 20 **Closure**
- 21 **Date of next meeting**
The next meeting of the Project Management Group is scheduled to be held on 20 December 2006 in the Alex Viola Suite, Easterhouse Campus.

*** This item will not be placed in the public domain at this juncture due to the confidential nature of its contents.**

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.

AK/SV
John Wheatley College
9 November 2006