

JOHN WHEATLEY COLLEGE
BOARD OF MANAGEMENT
PERSONNEL & STAFFING COMMITTEE

AGENDA

Agenda of the meeting of the Personnel & Staffing Committee to be held on Tuesday 2nd October, 2007 at 12.30pm in Room S/09 at the Easterhouse Campus.

- 1 Sederunt**
- 2 Apologies**
- 3 Terms of Reference**
(copy attached)
- 4 Declarations of Interest**
- 5 Minutes of the previous meeting of the Personnel and Staffing Committee – 24 April, 2007**
(copy attached)
- 6 Matters arising from the minutes of the previous meeting**
- 7 SFC Staffing Return 2006/07**
Report by Depute Principal
(copy attached)
- 8 SFC – Review of Human Resource Management**
Report by Principal
(copy attached)
- 9 Absence Management Survey 2007**
Report by Human Resources Manager
(copy attached)
- 10 Employee Counselling Service – 1 August 2006 – 31 July 2007**
Report by Human Resources Manager
(copy attached)
- 11 Disability Equality Scheme and Action Plan – Update Report**
Report by Human Resources Manager
(copy attached)
- 12 Staff Turnover Indices – 1 August 2006 – 31 July 2007**
Report by Human Resources Manager
(copy attached)

- 13 Staff Attendance Report – 1 February 2007 – 31 July 2007
Report by Human Resources Manager**
(copy attached)
- 14 HM Treasury – Inflation Evidence for Pay Review Body -
Recommendations**
(copy attached)
- 15 Professional Development Programme 2007/2008
Report by Associate Principal Quality**
(copy attached)
- 16 Risk Management – Issues to be considered as a consequence of the
consideration of the above agenda**
(discussion)
- 17 Closure**
- 18 Date of Next Meeting**
30 January 2008.

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.

AS/LM
John Wheatley College
27 September, 2007