

JOHN WHEATLEY COLLEGE
BOARD OF MANAGEMENT
JOINT CONSULTATIVE COMMITTEE

AGENDA

Agenda of the Joint Consultative Committee scheduled to take place on Friday 1 April 2005 at 2pm, Room S09 (Alex Viola Suite – Easterhouse Campus).

- 1. Sederunt**
- 2. Apologies**
- 3. Minutes of the meetings held on:**
 - i) 17 December 2004; and**
 - ii) 7 January 2005**

(copies attached)
- 4. Matters arising from the minutes of the meetings held on 17 December 2004 and 7 January 2005**
 - a) Regrading of Senior Administration Assistant Report by Assistant Principal**

(copy attached)
- 5. Additional minutes:**
 - i) Transfer of the College Library to Glasgow City Council - 27 October 2004**
 - ii) Transfer of the College Library to Glasgow City Council – 19 January 2005**
 - iii) Support Staff Forum – 13 January 2005**
 - iv) Draft Support Staff Forum - 3 March 2005**
 - v) Draft Equal Opportunities Development Forum - 4 November 2004**
 - vi) Draft Equal Opportunities Development Forum - 10 March 2005**

(copies attached)

6. Correspondence

a) SFEFC

- i) 21st century further education in Glasgow city centre**
- ii) Merger proposals from Scottish further education colleges – revised guidance**

b) ASC

- i) Local Government Pension Scheme in Scotland: consultation**
- ii) Scottish Public Pensions Agency (SPPA) consultation on the review of the Scottish Teachers' Superannuation Scheme (STSS)**

c) SPPA – Superannuation (Teachers) Circular Number 2005/1

d) The Educational Institute of Scotland (eis) – Academic freedom: the case for legal protection

e) eis – School children in colleges

f) Project Initiatives – Certificate in Personal Safety Awareness

g) EIS/FELA John Wheatley College Branch representatives

h) NHS Greater Glasgow – Consultation on the proposal to relocate the Glasgow Emergency Service (GEMS) base

i) Evaluation of Learning and Teaching Pilot: Establishment of Steering Group

j) Review of Teaching Provision

(copies attached)

**7. Draft Child Protection Policy and Procedures
Report by Principal**

(copy attached)

8. Further Education National Training Organisation (FEnto) Annual Report 2003-2004

(copy attached)

**9. Construction Workshop Assistant Posts
Report by Stephen Smith**

(copy attached)

**10. Senior Lecturer Workload
Report by EIS/FELA**

(copy to follow)

11. **Possible Reforms of Existing Policy – Discussion Paper
Report by Principal**
(copy attached)
12. **Teaching Staff - Pensions
Report by D Sneddon**
(copy attached)
13. **Revised Grievance Policy
Report by D Sneddon**
(copy attached)
14. **Revised Code of Discipline
Report by Human Resources Manager**
(copy attached)
15. **Grade Review – Personnel and Payroll Staff
Report by Human Resources Manager**
(copy attached)
16. **Review of Temporary Library Assistant post
Report by Y McCaig**
(copy attached)
17. **Annual Accounts for the Year ending 31 July 2004
Report by the Chief Accountant**
(copy attached)
18. **Educational and Technical Qualification and Professional Development –
Teaching Staff
Report by Human Resources Manager**
(copy attached)
19. **Presentation by the Financial Advisor to the Board
The Analysis of the Benchmarking Exercise by KPMG**
20. **Closure**
21. **Date of next meeting**
Friday 20 May 2005 at 2.30pm in Room S09, Easterhouse Campus

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.

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