

JOHN WHEATLEY COLLEGE

BOARD OF MANAGEMENT

AUDIT COMMITTEE

AGENDA

Agenda of the meeting scheduled to be held on 21 September, 2006 at 12.30pm in the Conference Room of Strathclyde European Partnership, 94 Elmbank Street, Glasgow.

- 1 Sederunt**
- 2 Apologies**
- 3 Terms of Reference**
(copy attached)
- 4 Declarations of Interest**
- 5 Minutes of the meeting held on 15 June 2006**
(copy attached)
- 6 Matters arising from the Minutes of the Previous Meeting.**
- 7 Correspondence**
 - a) Scottish Funding Council**
 - i) Improving the Quality of Data Returns**
 - ii) Circular 49/06 – 2006-07 Student Activity Data Guidance**
 - iii) Circular 54/06 – Student Support Funds: 2005-06 Audit Guidance**
 - iv) Circular 55/06 – 2005-06 Date Return for Funding Purposes and Audit Guidance**
(copies attached)
 - b) Scottish Executive - Building a Better Scotland – Securing Efficiency, Effectiveness and Productivity**
(copy attached)
 - c) Audit Scotland**
 - i) Annual Report**
 - ii) Public Sector Pension Schemes in Scotland**
(copies attached)
- 8 Baker Tilly Internal Audit Reports**
 - a) Internal Audit Annual Report – 2005/06**
 - b) Internal Audit Needs Assessment – 2006/07**
(copies attached)
- 9 European Funded Project – On-The-Spot Verification Report by Principal**
(copy attached)
- 10 Audit Scotland Consultation – Study Programme 2006/08 Report by Principal**
(copy attached)

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- 11 Audit Action Plan – Progress Report
Report by Chief Finance Officer**
(copy attached)
- 12 Education Maintenance Allowance Grant Claim 2005/06
Report by Chief Finance Officer**
(copy attached)
- 13 Benchmarking of Audit Costs
Report by Chief Finance Officer**
(copy attached)
- 14 Investors in People Re-Recognition** (*referred from Board of Management*)
Report by Assistant Principal
(copy attached)
- 15 Audit Scotland – Technical Bulletin June 2006/08**
(copy attached)
- 16 Closure**
- 17 Date of Next Meeting**
The date of the next meeting of the Audit Committee is scheduled to be held on 4 December, 2006.

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.

AS/MM
John Wheatley College
11 September, 2006