

**JOHN WHEATLEY COLLEGE**  
**BOARD OF MANAGEMENT**  
**CAPITAL AND ICT COMMITTEE**  
**AGENDA**

**Agenda of the meeting of the Capital and ICT Committee scheduled to be held on Wednesday 22 September 2004 at 5 pm, in the Alex Viola Suite (Room S/09), Easterhouse Campus.**

- 1 Sederunt**
- 2 Apologies**
- 3 Declarations of Interest**
- 4 Terms of Reference**  
(copy attached)
- 5 Minutes of the Previous Meeting held on 10 May 2004.**  
(copy attached)
- 6 Matters arising from the Minutes of the Previous Meeting.**
- 7 Draft minutes of the Project Management Group held on 18 August 2004 for information**
- 8 Correspondence:**
  - i) SFEFC – KPMG report;**
  - ii) Levy and McRae – Arts Factory;**
  - iii) Halcrow – tender submission;**
  - iv) Scottish Executive – Implementation of Freedom of Information (Scotland) Act 2002; and**
  - v) email - Bid for Funding: circular 4/04.**  
(copies attached)
- 9 Glasgow City Council : John Wheatley College Cultural Services ICT Meeting**  
(copy attached)

- 10 Internal Audit Report – Asset Register and Capital Expenditure**  
Report by Principal  
(Copy attached)  
Referred from Audit Committee
- 11 JISC Circular 4/04 – Call for Projects in Supporting Institutional Digital Preservation and Asset Management**  
**Report by Assistant Principal**  
(copy attached)
- 12 Flexible Learning in the Community: Final Report to SFEFC (Strategic Development Fund)**  
**Report by Associate Principal (Network Manager)**  
(copy attached)
- 13 SFEFC – Circular 28/04 – Call for e-learning transformation projects**  
**Report by Assistant Principal**  
(copy attached)
- 14 Schedule of meetings**  
**Report by Assistant Principal**  
(copy attached)
- 15 Date of Next Meeting**  
The next meeting is scheduled for Tuesday 7 December 2004 at 5 pm in Room S/09, Easterhouse Campus.

*Freedom of Information*

*Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.*

*Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers*

AS/LC  
John Wheatley College  
February 2004