

**JOHN WHEATLEY COLLEGE**

**BOARD OF MANAGEMENT**

**AUDIT COMMITTEE**

**AGENDA**

**Agenda of the meeting scheduled to be held on Thursday 22 September 2005 at 12.30pm in the Conference Room of Strathclyde European Partnership, 94 Elmbank Street, Glasgow.**

- 1 Sederunt**
- 2 Apologies**
- 3 Terms of Reference**  
(copy attached)
- 4 Declarations of Interest**
- 5 Minutes of the meeting held on 16 June 2005**  
(copy attached)
- 6 Matters arising from the Minutes of the Previous Meeting.**
- 7 Correspondence:**
  - a) SFEFC**
    - i) Checks on 2003-04 SUMs/FES student activity data**
    - ii) Accounts direction for Scottish further education colleges 2004-05**
    - iii) Student support funds – 2004-05 audit guidance**
    - iv) 2004-05 data return for funding purposes and audit guidance**
    - v) Letter to SFEFC – Sustainability accounting and reporting**
  - b) Audit Scotland**
    - i) Annual report 2004/05**
    - ii) Market research conducted by Accent**  
(copies attached)
- 8 Report on Internal Audit Visit June 2005 – Fee Waiver System Review Report by Depute Principal**  
(copy attached)

**9 Internal Audit Annual Report 2004-05  
Report by Mike Blyth**  
(copy attached)

**10 Closure**

**11 Date of Next Meeting**

The next meeting is scheduled for Thursday 17 November 2005 at 12.30pm  
at Strathclyde European Partnership, Elmbank Street.

***Freedom of Information***

***Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.***

***Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.***

AS/SV  
John Wheatley College  
12 September 2005

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