

**JOHN WHEATLEY COLLEGE**  
**JOINT CONSULTATIVE COMMITTEE**

**AGENDA**

**Agenda of the meeting scheduled to be held at 2pm on Friday 23 February, 2007 in Room S/09, Easterhouse Campus.**

- 1 Sederunt**
- 2 Apologies**
- 3 Minutes of Meeting held on 3 November, 2006**  
(copy to follow)
- 4 Matters Arising from the Minutes of the Previous Meetings**
- 5 Correspondence**
  - a) Unison – Change to Regional Organiser’s Packages**
  - b) Scottish Executive**
    - i) Development in Provision for Teacher Training**
    - ii) Family Friendly Colleges**
  - c) GTC Scotland – Revisions to the Teachers’ Registration (Scotland) Rules**
  - d) Scottish Funding Council – Circular 04/07 Council Review of Quality Assurance and Enhancement**
  - e) ASC**
    - i) Circular 07/01 SFC Consultation – Collection of Individual Data on College Staff**
    - ii) Scotland’s Colleges’ 2007 – Election Prospectus**
    - iii) Scotland’s Colleges – Forward Together**
    - iv) Shaping the Lifelong Learning Strategy**
  - f) Department for Education and Skills – Promoting Good Campus Relations**
  - g) HERA Report – UNISON Draft Comment**
  - h) Miller Samuel – Employment Matter**
  - i) CIPD – Woman in the Boardroom – A Change Agenda**
  - j) Eversheds – e-Briefing 254 – Working Time Update**  
(copies attached)
- 6 Approved Committee minutes for information: Equalities Committee – 31 October 2006**  
(copy attached)

- 7 **Annual Audit Report 2005-06**  
**Report by Chair of Audit Committee**  
(copy attached)
- 8 **CHASTE – Health and Safety Survey Report to SFC\***  
**Report by Principal**  
(copy attached)
- 9 **RoSCo Governance Review**  
**Report by Principal**  
(copy attached)
- 10 **Scottish Funding Council – Circular 04/07 Council Review of Quality Assurance and Enhancement\***  
**Report by Assistant Principal**  
(copy attached)
- 11 **SFC – Collection of Individual Data on College Staff - Consultation**  
**Report by Human Resources Manager**  
(copy attached)
- 12 **Staff Attendance Report – 1 August 2006 to 31 October 2006**  
**Report by Human Resources Manager**  
(copy attached)
- 13 **Gender Comparison of Salaries – Academic Year 2005/06**  
**Report by Depute Principal**  
(copy attached)
- 14 **Recognition and Procedures Agreement**  
**Report by Human Resources Manager**  
(copy attached)
- 15 **Disability Issues**
  - a) **Disability Equality Scheme and Action Plan\***  
**Report by Human Resources Manager**
  - b) **Disability Equality – Guidance from DRC and others\***  
**Report by Principal**

(copies attached)
- 16 **Employee Counselling Service – 1 August 2006 to 31 January 2007**  
**Report by Human Resources Manager**  
(copy attached)
- 17 **HERA Pilot**  
**Report by Human Resources Manager**  
(copy attached)
- 18 **Review of Procedures at Central College of Commerce – Independent Review Panel’s Report: Implications for John Wheatley College**  
**Report by Human Resources Manager**  
(copy attached)

- 19 **Avian Flu – Contingency Plans\***  
**Report by Principal**  
(copy attached)
- 20 **Mid-Year Review – Half Year Report 2006/07\***  
**Report by Principal/Depute Principal**  
(copy attached)
- 21 **Meet the Board Event 2006/07**  
**Report by Assistant Principal**  
(copy attached)
- 22 **Risk Management**
  - a) **College Risk Register**  
(copy attached)
  - b) **Risk Issues to be considered as a consequence of the consideration of the above agenda**  
(discussion)
- 23 **John Wheatley College - College Calendar 2007/08**  
(copy attached)
- 24 **Closure**
- 25 **Date of Next Meeting**  
27 April, 2007.

*\*Please note that these items have not yet been discussed by the Board of Management until its meeting scheduled 22 February, 2007 and therefore will not be placed on the public domain.*

AS/MM  
John Wheatley College  
14 February, 2007

***Freedom of Information***

***Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.***

***Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.***