

**JOHN WHEATLEY COLLEGE**  
**BOARD OF MANAGEMENT**  
**PERSONNEL & STAFFING COMMITTEE**

**AGENDA**

**Agenda of the meeting of the Personnel & Staffing Committee to be held on Tuesday 30 January, 2007 at 12.30pm in the Conference Room of Strathclyde European Partnership, 94 Elmbank Street, Glasgow.**

- 1 Sederunt**
- 2 Apologies**
- 3 Terms of Reference**  
(copy attached)
- 4 Declarations of Interest**
- 5 Minutes of the previous meeting of the Personnel and Staffing 3 October, 2006**  
(copy attached)
- 6 Matters arising from the minutes of the previous meeting**
- 7 Approved Committee Minutes for information:**
  - a) Joint Consultative Committee – 18 August 2006**
  - b) Equalities Committee – 31 October 2006**
  - c) Health & Safety Committee – 1 June 2006**(copies attached)
- 8 Correspondence**
  - a) Scottish Funding Council**
    - i) Circular 66/06 Review of Procedures at Central College of Commerce: Independent Review Panel's Report**
    - ii) Intention to Consult Colleges on a Proposal to Discontinue collection of Aggregate Data**(copies attached)
- 9 Staff Attendance Report 1<sup>st</sup> August 2006 – 31 October 2006**  
**Report by Human Resources Manager**  
(copy attached)
- 10 Disability Equality Scheme and Action Plan**  
**Report by Human Resources Manager**  
(copy attached)
- 11 Profiling the Workforce in Scotland's College**  
**Report by Principal**  
(copy attached)

- 12 Evaluation of HERA Pilot  
Report by Human Resources Manager**  
(copy attached)
- 13 Continuing Development Report 2005/2006  
Report by Assistant Principal and Associate Principal Quality**  
(copy attached)
- 14 Risk Management – Issues to be considered as a consequence of the  
consideration of the above agenda**  
(discussion)
- 15 Closure**
- 16 Date of Next Meeting**  
The date of the next meeting of the Personnel and Staffing Committee is  
scheduled for 24 April, 2007.

*Freedom of Information*

*Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.*

*Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.*

AS/MM  
John Wheatley College  
16 January, 2007