

**JOHN WHEATLEY COLLEGE**

**BOARD OF MANAGEMENT**

**AUDIT COMMITTEE**

**AGENDA**

**Agenda of the meeting scheduled to be held on 4 December, 2006 at 12.30pm in the Conference Room of Strathclyde European Partnership, 94 Elmbank Street, Glasgow.**

- 1 Sederunt**
- 2 Apologies**
- 3 Terms of Reference**  
(copy attached)
- 4 Declarations of Interest**
- 5 Minutes of the meeting held on 21 September, 2006**  
(copy attached)
- 6 Matters arising from the Minutes of the Previous Meeting.**
- 7 Correspondence**
  - a) Scottish Funding Council – Improving the Quality of Data Returns**
  - b) Strathclyde European Partnership – Western Scotland 2000-2006 Programme**
  - c) Baker Tilly – Audit Fee 2006/08**  
(copies attached)
- 8 Audit Scotland**
  - a) Management Letter SAS 610**
  - b) Audit of Accounts 2005/2006**
  - c) International Standard on Auditing 260**
  - d) 2005/06 Audit Follow-up**
  - e) Final Accounts Audit Memorandum – November 2006**  
(copies attached)
- 9 Annual Report & Financial Statement for the year ended 31<sup>st</sup> July 2006**  
**Report by Chief Finance Officer**  
(copy attached)
- 10 Annual Audit Report 2005-06**  
**Report by Chair of the Audit Committee**  
(copy attached)
- 11 Audit Action Plan**  
**Report by Finance Officer**  
(copy attached)

*Cont/..12*

- 12     **SFEFC: 2005-06 Data Return for Funding Purposes and Audit Guidance Report by Assistant Principal and Chief Finance Officer**  
          (copy attached)
- 13     **Closure**
- 14     **Date of Next Meeting**  
          The date of the next meeting of the Audit Committee is scheduled to be held on 18 April, 2007.

***Freedom of Information***

***Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.***

***Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.***

AS/MM  
John Wheatley College  
27 November, 2006