

JOHN WHEATLEY COLLEGE
JOINT CONSULTATIVE COMMITTEE

AGENDA

Agenda of the meeting scheduled to be held at 2pm on Friday 4 May, 2007 in Room S/09, Easterhouse Campus.

- 1 **Sederunt**
- 2 **Apologies**
- 3 **Minutes of Meeting held on 23 February, 2007**
(copy attached)
- 4 **Matters Arising from the Minutes of the Previous Meetings**
- 5 **Correspondence**
 - a) **UNISON - Election of Representatives**
 - b) **GTC Scotland – Framework for Professional Recognition/Registration**
 - c) **Scottish Statutory Instruments – Equal Opportunities**
 - d) **Review of Scotland’s Colleges – e-Bulletin March 2007**(copies attached)
- 6 **Approved Committee minutes for information:**
 - a) **Health & Safety Committee – 24 October, 2006**
 - b) **Risk Management – 29 January, 2007**(copy attached)
- 7 **Scottish Funding Council – Grant-in-Aid Letter Session 2007/08**
I Graham
(copy attached)
- 8 **Staff Attendance Report – 1 November 2006 to 31 January 2007***
(referred from Personnel & Staffing Committee)
Report by Human Resources Manager
(copy attached)
- 9 **Annual Report & Financial Statement for Year Ended 31 July 2006***
(referred from Financial Control Committee)
Report by Chief Finance Officer
(copy attached)
- 10 **Disability Equality Scheme – Scottish Parliaments Equal Opportunities Committee** (referred from Personnel & Staffing Committee)
Report by Human Resources Manager
(copy attached)
- 11 **Gender Equality Scheme - Overview**
Report by Human Resources Manager
(copy attached)
- 12 **Update on Review Disability Equality Scheme and Action Plan**
Report by Human Resources Manager
(copy attached)

- 13 **Avian Flu – Contingency Plan**
Principal
(copy attached)
- 14 **Analysis of Sickness Absence in the Civil Service 2005***
(referred from Personnel & Staffing Committee)
Report by Human Resources Manager
(copy attached)
- 15 **Telephonist/Receptionist Post**
Report by Assistant Principal
(copy attached)
- 16 **Review of the Impact of new management Structure**
Ian Graham
(discussion)
- 17 **Risk Management**
a) **College Risk Register**
(copy attached)
- b) **Risk Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
- 18 **HM Treasury**
a) **Inflation Evidence For Pay Review Body Recommendations**
James Gow
(copy attached)
- b) **Civil Service Pay Guidance 2007-08**
James Gow
(copy attached)
- 19 **Closure**
- 20 **Date of Next Meeting**
To be confirmed.

AS/MM
John Wheatley College
April, 2007

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.