

JOHN WHEATLEY COLLEGE

BOARD OF MANAGEMENT

AUDIT COMMITTEE

AGENDA

Agenda of the meeting scheduled to be held on 8 November, 2007 at 12.30pm in Room S/09, Easterhouse Campus.

- 1 Sederunt**
- 2 Apologies**
- 3 Terms of Reference**
(copy attached)
- 4 Declarations of Interest**
- 5 Minutes of the meeting held on 30 May, 2007**
(copy attached)
- 6 Matters arising from the Minutes of the Previous Meeting.**
- 7 Correspondence**
 - a) SFC**
 - i) Student Support Funds: 2006-07 Audit Guidance (Circular 36/07)**
 - ii) 2006-07 Data Return for Funding Purposes and Audit Guidance (Circular 42/07)**
 - iii) 2007-08 Student Activity Data Guidance (Circular 40/07)**
 - iv) Observations by Auditors**
 - v) Pension Accounting Treatments**
 - vi) Student Support – related Returns – Academic Session 2006/07**
 - b) Strathclyde European Partnership – Article 4 Monitoring 2002-06: Follow-up Financial Checks**
 - c) Audit Scotland – Technical Bulletin June 2007**
 - d) Chief Finance Officer – EMA final summary claim**
 - e) The Inverness Agenda**
 - i) Feedback from Baker Tilly**
 - ii) Response from the Principal**
(copies attached)
- 8 Baker Tilly**
 - a) Internal Audit Progress Report – Session 2006/07**
(copy attached)
 - b) Internal Audit Needs Assessment 2006/09**
(discussion)
 - c) Internal Audit Annual Report – Session 2006-2007**
(copy attached)
- 9 Auditor General’s Address to the ASC Conference Report by Principal**
(copy attached)

- 10 **Audit Action Plan
Report by Finance Manager**
(copy attached)
- 11 **Individual Learning Account Compliance Audit
Report by Chief Finance Officer**
(copy attached)
- 12 **Student Support Funds Audit 2006/07
Report by Chief Finance Officer**
(copy attached)
- 13 **Baker Tilly Internal Audit Reports**
 - a) **Workforce Planning**
 - b) **Management Information and Financial Co-ordination**
 - c) **Staff Absence and Utilisation**
 - d) **Report on Internal Audit Visit June 2007 – Online Attendance
Register Systems Review
Reports by Chief Finance Officer**
 - e) **Review of FEDD Report on James Watt College**
(copies attached)
- 14 **BCS Qualifications Audit/External Verification Visit Report
Report by Associate Principal (Quality)**
(copy attached)
- 15 **Performance Indicators for Auditors
Report by Depute Principal**
(copy attached)
- 16 **Audit Scotland – Technical Bulletin – 2007/3**
(copy attached)
- 17 **John Wheatley College – Meeting Schedule – Session 2007/08**
(copy attached)
- 18 **Board Development Training**
(Discussion)
- 19 **Risk Management - Risk Issues to be considered as a consequence of
the consideration of the above agenda**
(discussion)
- 20 **Closure**
- 21 **Date of Next Meeting**
The next meeting of the Audit Committee is scheduled to be held on
4 December 2007.

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.

AS/LMcE
John Wheatley College
23 October, 2007