

John Wheatley College

Executive Committee

Agenda

Agenda of the meeting to be held on Wednesday 30 September, 2009 at 3.30 pm in the East End Campus (room to be advised on arrival).

- 1. Sederunt**
- 2. Apologies**
- 3. Terms of Reference**
(copy attached)
- 4. Declarations of Interest**
- 5. Minutes of the Previous Meeting held on 5 August, 2009**
(copy attached)
- 6. Matters arising from Minutes of Previous Meeting**
- 7. John Wheatley College**
 - a) Issues related to SFC Internal Audit**
 - b) Letter from Principal to Executive Committee members following Board Development Event**
(copies attached)
- 8. Scotland's Colleges**
 - a) Draft Strategic Plan 2009-2012**
 - b) Scotland's Colleges and Vocational Education**
(copies attached)
- 9. SPSO – Appointment of Jim Martin, Scottish Public Service Ombudsman**
(copy attached)
- 10. Scottish Government – College and University Roundtable Forum: Minutes of Meeting held on Tuesday 9 June, 2009**
(copy attached)
- 11. Institute of Directors Scotland – ‘Championing Professionalism in the Boardroom’ Course**
(copy attached)
- 12. EIS – Democratisation of College Boards of Management**
(copy attached)
- 13. Succession Planning – Replacement of Principal Report by Chair**
(copy attached)

14. **Nomination for Membership of the Board of Management (from Glasgow City Council)**
Report by Chair
(copy attached)
15. **Glasgow North East By-Election**
Report by Principal
(copy attached)
16. **Freedom of Information – OSCI Assessment Report on Queen Margaret University**
Report by Depute Principal
(copy attached)

The Executive Committee from this point in the agenda will act as the Board's Remuneration Committee and as per Standing Orders will be chaired by the Vice Chair of the Board.

17. **Survey of Basic Grade Lecturer Remuneration – September 2009**
Report by Principal
(copy attached)
18. **Performance Appraisal of Principal and Depute Principal for Academic Year 2008/09**
Report by Chair
(copy to follow)
19. **Terms and Conditions of Employment of Senior Management Team Members**
Report by Chair
(copy to follow)
20. **Wage Settlement – Teaching Staff 2009/10**
Report by Depute Principal
(copy attached)
21. **Support Staff Pay Offer – 2009/10**
Report by Depute Principal
(copy attached)
22. **Risk Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
23. **Closure**
24. **Date of Next Meeting**
(to be confirmed)

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.