

**JOHN WHEATLEY COLLEGE**  
**BOARD OF MANAGEMENT**  
**FINANCIAL CONTROL COMMITTEE**  
**AGENDA**

**Agenda of the meeting of the Financial Control Committee scheduled to be held on Tuesday 17 November, 2009 at 5 pm in Room S09, Easterhouse Campus.**

- 1. Sederunt**
- 2. Apologies**
- 3. Terms of reference**  
(copy attached)
- 4. Declarations of Interest**
- 5. Minutes of meeting held on 30 September, 2009**  
(copy attached)
- 6. Matters arising from the minutes of the meeting held on 30 September, 2009**
- 7. Correspondence**
  - a) Scottish Funding Council**
    - i) SFC Circular 34/2009 – Financial Statements and Returns 2008/09**  
(copy attached)
- 8. Final Annual Accounts - 2008/09**  
**Report by Chief Finance Officer and Finance Manager**  
(copy attached)
- 9. Draft Annual Audit Report 2008/09**  
**Report by Chair of Audit Committee**  
(copy attached)
- 10. Financial Reserves Policy**  
**Report by Chief Finance Officer**  
(copy attached)
- 11. Valuation of the Easterhouse Campus**  
**Report by Finance Manager**  
(copy attached)
- 12. Report on Cash Flow – 31 October, 2009**  
(copy attached)

13. **Budget Monitoring Report – October, 2009**  
**Report by Chief Finance Officer and Finance Manager**  
(copy attached)
14. **APUC – Financial Statements 2008/09**  
**Report by Principal**  
(copy attached)
15. **Bursary Funds, Educational Maintenance Allowances and up-date on in-year redistribution – October 2009**  
**Report by Bursary Officer**  
(copy attached0)
16. **Further Education Discretionary Fund – October, 2009**  
**Report by Bursary Officer**  
(copy attached)
17. **Higher Education Childcare Fund & Higher Education Discretionary Fund – October, 2009**  
**Report by Bursary Officer**  
(copy attached)
18. **Childcare Funds – Financial Year 2009/10**  
**Report by Depute Finance Manager**  
(copy attached)
19. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda**  
(discussion)
20. **Closure**
21. **Date of Next Meeting**  
4 March, 2009

#### ***Freedom of Information***

***Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.***

***Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.***

#### ***Further Information***

***Members of the Financial Control Committee should note that members of the College's Management who have drafted the reports on the Agenda of this***

***meeting will be available 30 minutes prior to its start to provide any clarification or additional information related to the reports they have prepared.***