

JOHN WHEATLEY COLLEGE
BOARD OF MANAGEMENT
FINANCIAL CONTROL COMMITTEE
AGENDA

Agenda of the meeting of the Financial Control Committee scheduled to be held on Wednesday 30 September, 2009 at 5 pm in Room MF12/14, East End Campus.

- 1. Sederunt**
- 2. Apologies**
- 3. Terms of reference**
(copy attached)
- 4. Declarations of Interest**
- 5. Minutes of meeting held on 13 May, 2009**
(copy attached)
- 6. Matters arising from the minutes of the meeting held on 13 May, 2009**
- 7. Correspondence**
 - a) Scottish Funding Council**
 - i) Financial Forecasts 2008/09 – 2011/12**
 - ii) Student Hardship Funds at JWC**
(copies attached)
 - b) Scotland's Colleges**
 - i) Procurement Capability Assessments (letter from Nigel Paul [APUC] to Linda McTavish & letter from John Swinney MSP to Chief Executives of Public Bodies)**
(copies attached)
 - c) The Scottish Government – Effective Public Procurement**
(copy attached)
- 8. Draft Annual Accounts - 2008/09**
Report by Chief Finance Officer and Finance Manager
(copy attached)
- 9. Budget Monitoring Report - 2008/09**
Report by Chief Finance Officer and Finance Manager
(copy attached)
- 10. Strathclyde Pension Fund Valuations**
Report by Chief Finance Officer

(copy attached)

11. **Reports on Cash Flow**
 - a) **31 July, 2009**
 - b) **31 August, 2009**
(copies attached)
12. **Review of Financial Performance Data for Year Ended 31 July, 2008
Report by Chief Finance Officer and Finance Manager**
(copy attached)
13. **Finance Team Operational Plan – 2009/10
Report by Chief Finance Officer**
(copy attached)
14. **Finance Team Self Evaluation Report – Session 2008/09
Report by Chief Finance Officer**
(copy attached)
15. **Review of Financial Regulations
Report by Finance Manager**
(copy attached)
16. **Treasury Management
Report by Principal**
(copy attached)
17. **August 2009 Budget Monitoring Report
Report by Finance Manager**
(copy attached)
18. **Obsolete / Damaged Asset Review – Session 2009/10
Report by Finance Manager**
(copy attached)
19. **Bursary Funds and Educational Maintenance Allowances – Academic
Year 2008/2009 – Year End Report
Report by Bursary Officer**
(copy attached)
20. **Further Education Discretionary Fund – 2008/09 – Year End Report
Report by Bursary Officer**
(copy attached)
21. **Higher Education Childcare Fund & Higher Education Discretionary
Fund
Report by Bursary Officer**
(copy attached)
22. **Bursary Funds and Educational Maintenance Allowances – 2009/2010 –
Update Report
Report by Bursary Officer**
(copy attached)

23. **Childcare Funds – Financial Year 2008/09
Report by Depute Finance Manager**
(copy attached)
24. **Childcare Funds – Financial Year 2009/10
Report by Depute Finance Manager**
(copy attached)
25. **Risk Management – Risk Issues to be considered as a consequence of
the consideration of the above agenda**
(discussion)
26. **CIPFA Guide for Finance Committee Members
Report by Clerk to the Board**
(copy attached)
27. **Closure**
28. **Date of Next Meeting**
Tuesday 17 November, 2009

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.

Further Information

Members of the Financial Control Committee should note that members of the College's Management who have drafted the reports on the Agenda of this meeting will be available 30 minutes prior to its start to provide any clarification or additional information related to the reports they have prepared.