

John Wheatley College
Health and Safety Committee

Agenda of the meeting to be held on Thursday 1st June 2006 at 10am in Room T26, Easterhouse Building

- 1. Sederunt**
- 2. Apologies**
- 3. Minutes of the Previous Meeting held on Thursday 30th March 2006**
- 4. Matters Arising for the Minutes**
- 5. Health & Safety Update May 2006**
(Copy Attached)
B Smith
- 6. Policy Statement on Health & Safety at Work**
(Copy Attached)
B Smith
- 7. (i) Health & Safety Coordination Committee Minutes:**
2nd March 2006
31st March 2006
28th April 2006
(Copy Attached)
B Smith

(ii) Fire Safety Arrangements: Jackie Shearer
Email from John Crooks
(Copy Attached)
I Graham
- 8. (i) ACS: Audit of Existing Health & Safety Management System**

(ii) Action Report on ACS Health & Safety Audit: Update May 2006

(iii) ACS Health & Safety Audit: Report by Health & Safety Officer
(Copies Attached)
B Smith

9. Health & Safety Issues: Rooms S01 & SO3 EH
(Copy Attached)
J Brown

10. Closure

11. Date of Next Meeting
The next meeting is to be arranged in the new session.

Freedom of Information

Members will recall that the College will be making publicly available the agendas, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.

AK/ML 24/05/06