

John Wheatley College
Health and Safety Committee

Agenda of the meeting to be held on Thursday 30th March 2006 at 10am in Room T26, Easterhouse Building

- 1. Sederunt**
- 2. Apologies**
- 3. Minutes of the Previous Meeting held on Thursday 9th February 2006**
- 4. Matters Arising for the Minutes**
- 5. Health & Safety Update March 2006**
(Copy Attached)
B Smith
- 6. Prohibition of Smoking in Certain Premises (Scotland) Regulations 2006: Report by Health & Safety Officer**
(Copy Attached)
B Smith
- 7. SQMS Audit**
(Copy Attached)
B Smith
- 8. Correspondence:**
 - (i) Support Visits: Letter from Donald Blue: Chaste**
(Copy Attached)
A Kirk
- 9. Health & Safety News: Data Sound**
(Copy Attached)
I Graham
- 10. Closure**
- 11. Date of Next Meeting**
The next meeting is scheduled for 1 June 2006

Freedom of Information

Members will recall that the College will be making publicly available the agendas, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.