

**John Wheatley College**  
**Risk Management Group**  
**Agenda**

**Agenda of the meeting of the Risk Management Group scheduled to be held on Thursday 1 October, 2009 at 3pm in Room T26, Easterhouse Campus.**

- 1. Sederunt**
- 2. Apologies**
- 3. Terms of Reference**  
(copy attached)
- 4. Minutes of the previous meeting held on 29 April, 2009**  
(copy attached)
- 5. Matters arising from the minutes of the previous meeting held on 29 April, 2009**
- 6. Approved Minutes of the Health and Safety Committee**
  - i) 25 February, 2009**
  - ii) 4 June, 2009**(copies attached)
- 7. Scottish Government – Influenza H1N1v – SGoRR Situation Report No. 52: Issued Friday 25 September, 2009**  
(copy attached)
- 8. College Risk Register**  
(copy attached)
- 9. Board and Standing Committee Meeting Schedule – Session 2009/10**  
(copy attached)
- 10. MARSH – Note of Pre-Renewal Meeting held on 9 June, 2009**  
(copy attached)
- 11. Risk Issues to be considered as a consequence of the consideration of the above agenda**  
(discussion)
- 12. Closure**
- 13. Date of Next Meeting**  
Thursday 14 January, 2010

### **Freedom of Information**

***Members will recall that the College will be making publicly available the agendas, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.***

***Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the pro forma issued with the papers.***

### **Further Information**

***Members of the Risk Management Group should note that members of the College's Management who have drafted the reports on the Agenda of this meeting will be available 30 minutes prior to its start to provide any clarification or additional information related to the reports they have prepared.***

AK/AMcK  
John Wheatley College  
October, 2009