

**JOHN WHEATLEY COLLEGE
HEALTH AND SAFETY COMMITTEE**

AGENDA

Agenda of the meeting to be held on Thursday, 26 August 2004 at 10 am in Room T/26, Easterhouse campus

- 1 Sederunt**
- 2 Apologies**
- 3 Minutes of meeting held on 3 June 2004**
(copy attached)
- 4 Matters arising from the minutes**
- 5 Nominations for Committee Representation**
- 6 Election of Chair**
- 7 Health & Safety Update – August 2004**
(copy attached)
Bill Smith
- 8 Trade Union/Management Health & Safety Inspection – Shettleston Campus**
(copy attached)
Bill Smith
- 9 Accident Comparison 2002/2003/2004**
(copy attached)
Bill Smith
- 10 Shettleston Fire Precautions**
(copy attached)
Alex Kirk

- 11 Asbestos Report**
(copy attached)
Frank Doyle

- 12 Meetings Schedule 2003/04**
(copy attached for information)

- 13 Date of Next Meeting**
Thursday, 28 October 2004

AK/JW
John Wheatley College
20 August 2004

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.