

JOHN WHEATLEY COLLEGE
HEALTH AND SAFETY COMMITTEE

AGENDA

Agenda of the meeting to be held on Thursday, 9 December 2004 at 10 am in Room T/26, Easterhouse campus

- 1 Sederunt**
- 2 Apologies**
- 3 Minutes of meeting held on 28 October 2004**
(copy attached)
- 4 Matters arising from the minutes**
- 5 Health & Safety Update – December 2004**
(copy attached)
Bill Smith
- 6 Trade Union/Management Health & Safety Inspection**
(copy attached)
Bill Smith
- 7 Cleaning Procedures**
Jim Brown
- 8 Date of Next Meeting**
Thursday, 11 February 2005

JB/JW
John Wheatley College
6 December 2004

Freedom of Information

Members will recall that the College will be making publicly available the agenda, papers and minutes of this meeting. Should members wish to retain their papers they are free to do so otherwise the College will collect the papers for destruction.

Members who have made manuscript annotations to their agenda, minutes or papers and intend to keep them must register the annotations with the individual minuting the meeting using the proforma issued with the papers.