

John Wheatley College
Board of Management
Sustainable Development Committee

Minutes of the Sustainable Development Committee held on 13th June 2005 at 3pm in T26, Easterhouse Campus

1. Sederunt

The meeting commenced at 3pm and was attended by:

Alan Inglis (Chair);
I Graham;
J Brown;
F Doyle;
M Grant;
D Thomson;
H Dunlop (from 3.05pm); and
S Wilkie (for recording purposes only)

2. Apologies

A Kirk;
D Thomson; and
C Blake

3. Terms of Reference

The Chair advised members that a vacancy exists within this advisory Committee.

Members noted the terms of reference for this Committee.

4. Minutes of the Previous meeting held on Thursday 21 April 2005

The Principal advised that an amendment requires to be made on page 4, second last line "Mr Grant accepted". This should read Ms Grant.

The minutes of the previous meeting were taken as read. They were accepted as an accurate record of the meeting held on 21 April 2005

5. Matters arising from the Minutes of the Previous Meeting.

(i) College Recycling

Mr Brown confirmed that a local kennel was uplifting the College's shredding. He noted that another kennel was interested and that they would be in contact with him in the next couple of days.

Mr Brown reported that the empty cartridges were uplifted from the Easterhouse Campus but not from the Shettleston campus due to the box being left under the reception desk however this has now been dealt with.

Mr Inglis advised members that Ms Blake could not attend this meeting however she had sent him an e-mail on how the College could develop the students knowledge and understanding of sustainability through the undernoted channels:

1. Incorporate information on sustainability into the learners website under the section relating to responsibilities. D Thomson is providing the text.
2. In the induction unit the student could be asked several questions about sustainability.

The Principal advised that progress should be made on the development of sustainability into the curriculum.

The Chair confirmed that this is a target in next year's plan.

Ms Dunlop arrived at the meeting at this point.

Item 8

Mr Inglis advised members that the College's application for grant assistance was not unsuccessful.

The Principal reported that he had met with L McAlroy from the Lighthouse Project recently and confirmed that the College would be submitting an application for funding. He noted that the College would have to state in their application what they are planning to do over the next 5 years. Mr Graham reported that he would be hoping to submit this application soon.

The Principal advised that there is packages that could be used in the science labs that would demonstrate the difference between mechanical energy and electrical energy. He noted that this would be of interest to students and this could be incorporated into the induction packs to students. Mr Graham further added that an application to the Robertson Trust could be made but emphasised that one has already been completed for ICT.

6. Design Advice Report

The Principal advised members that this report was received from the Carbon Trust and noted that the College is eligible for financial assistance from the clear air initiative and was hoping to get assistance.

Mr Graham confirmed that the Carbon Trust could not highlight any areas for improvement therefore the design stands the way it is.

The Principal confirmed that the College requires to appoint an ecological adviser to look at ecological implications the building has on the community. He noted that the College would develop a plan on how planting will be done at the new building at Haghill.

Mr Graham advised members that he was content in providing the external planning schedule to a future meeting of this Committee. He noted that there are around 3 people in the country who could undertake this duty.

The Principal confirmed that there is a vacancy for a new member in the Project Management Team and that the College had two people in mind. One from SEPA and the other from the Lighthouse Project in Glasgow.

Mr Graham reported that the biggest improvement is that of water retention however the College is awaiting information from Scottish Water on billing charges.

Mr Inglis referred to Item 8 and advised members that the College has now registered with the Carbon Trust and confirmed that the paperwork details the College's password for logging into this site.

The Principal advised that this document should not be placed in the public domain due to commercial restrictions. Ms Wilkie advised that she would ensure that this correspondence is not placed in the College's libraries.

Mr McKay asked whether members could get access to the Carbon Trust site. Mr Graham replied yes.

Members agreed to note this correspondence from the Carbon Trust.

7. BREEAM

The Principal confirmed that the College is using a methodology which rates the building on sustainability and as part of this the College will be engaged in place a number of tests in the building.

- 1) Air Test Pressure, the purpose of this test is to ensure that the building is air tight.
- 2) Thermographic Testing, the purpose of this test is to ensure that heat is not lost through walls etc.
- 3) Insulation Test

The Principal noted that there is an assessment for schools and hospitals but not for FE and HE therefore the College has designed its own. He noted that points are scored in relation to design and are weighted.

Mr Graham proceeded to highlight important areas for the College and confirmed that the College already has a Green Travelling Plan.

8. E-Mail – New Registration on Action Energy Website

This item was discussed alongside Item 6.

9 Cash for Schools – Help us, Help you, Help the Environment

Ms Dunlop advised members that web site has been set up for staff and students and the GELN to pass on items of goods etc to each other.

Ms Dunlop confirmed that the condition on this exchange is that the College has no responsibility for the items of goods. She noted that this is a conference facility (when the item has been taken then it should be deleted). The College is not holding goods.

Mr Graham advised that an article should go in the PQ and advised Ms Dunlop that she should speak to Jackie McKenzie.

10. Climate Change – May 2005 Holyrood Supplement

Mr Inglis spoke to this paper and advised members that this is the May's publication of the Holyrood supplement. He highlighted member's attention to page 9 of this supplement. This details how this impact's on Scotland.

Mr Graham referred members attention to page 27 of this supplement and asked that 3 copies be ordered, one to be passed to him and the other 2 to be placed in the libraries at E/H and S/H. Ms Wilkie agreed to undertake this request.

Additional Item

Sustainable Action Grants 2005/06 to 2007/08

Members agreed to note this correspondence.

Mr Graham advised members of developments made so far in the new College building at Haghill. He noted that the College has made plans for the new windmills. The College has settled on 2 windmills costing £35,000 each. Floor coverings would be wool carpeting however the College would consider Linoleum.

The Principal confirmed that the College are encountering problems with Scottish Water about sewerage. Hydro Static Heating has been recommended by Scottish Water.

The Principal confirmed that the College plan's to be on site on 4 July and noted that we are a month behind schedule. The building work starts around August and confirmed that staff and students should be in the building on October 2006.

Mr MacKay asked whether staff would be moved in instalments. Mr Graham replied yes.

The Principal confirmed that the College requires assistance in the sourcing of materials concerning sustainable.

Ms Dunlop advised that she would ask M Westwood to collect information from the Science Centre since she is visiting this Centre alongside students.

Mr Graham advised members that in order to seek ISO 14001 status then a developmental charter would be required to be written up. He noted that on page 6 of the terms of reference for this Committee details the environmental policy of the College and advised that this could be the Charter.

Members agreed to note this correspondence.

11. Closure

Having discussed all items on the agenda the Chair of the Committee thanked members for their attendance. The meeting closed at 4pm.

12. Date of Next Meeting

The date of the next meeting is to be confirmed.