

John Wheatley College
Board of Management
Sustainable Development Committee

Minutes of the Sustainable Development Committee held on 1st March 2005 at 2.30pm in SO7, Easterhouse Campus

1. Sederunt

The meeting commenced at 2.30pm and was attended by:

Alan Inglis (Chair);
I Graham;
J Brown;
H Dunlop;
F Doyle;
D Thomson; (from 2.50pm); and
S Wilkie (for recording purposes only)

2. Apologies

A Kirk;
M Grant

Ms Wilkie issued an additional item of correspondence to members for discussion. Mr Inglis asked that this paper be taken alongside item 6 (a).

3. Terms of Reference

The chair advised that the new terms of reference for this Committee is attached at item 7, annex 5. He asked Ms Wilkie to replace the old terms of reference with the new one for future meetings of this Committee.

4. Minutes of the Sustainable Development Committee

The minutes of the previous meeting were taken as read. They were accepted as an accurate record of the meeting held on 19 January 2005

5. Matters arising from the meeting held on 19 January 2005.

Mr Graham confirmed that he and Mr Inglis met with the Principal from Stow College to discuss the potential for collaborative developments in relation to ISO 14001 and sustainability within the curriculum.

6. Correspondence

i) Letter to Laurence Howells and letter from Dr Bill Harvey

Mr Inglis referred to the Principal's letter to Mr Howells at the Scottish Further Education Funding Council (SFEFC) and the subsequent letter from Dr Bill Harvey at the Funding Council. He noted that Dr Harvey and Mr Beards would be visiting the College on Friday 11 March 2005.

Members noted this correspondence.

(ii) Email from June Thomas

The Chair advised that the Sustainable Development Commission is hosting the first Celtic National Conference with SDC Scotland on 7th March in Edinburgh. He asked whether any members would be interested in attending. Mr Doyle advised that he would attend. Mr Inglis asked that Mr Doyle bring a paper forward to the next Committee on issued discussed at this conference.

7. Sustainability & Bio Diversity

The Chair indicated that this was the policy recently approved by the College's Board of Management. It had previously been discussed by this committee and the updated and approved version was now here for the committee's information. It was noted that Annex 5 confirmed the revised role of the committee.

Members noted this report and its appendices.

8. Access to Environmental Information

Mr Inglis spoke to this report and advised members of the duties placed on the College by the Environmental Information (Scotland) Regulations 2004. He noted the Environmental Information (Scotland) Regulations 2004 align closely to the requirements of the Freedom of Information (Scotland) Act 2002 except that they apply only to environmental information.

The Chair confirmed that the Environmental Information (Scotland) Regulations 2004 place a duty on all Scottish Public Authorities to give advice and assistance to any person making a request for environmental information and also to make available environmental information available to any person who requests it as quickly as possible and within twenty (20) working days.

Members noted this report by the Depute Principal.

9 Proposed National Unit: Contributing to Sustainability in the Community (Int 2)

Mr Inglis referred to a paper that was written by June Thomas at Stow College. He asked members for their comments.

Ms Dunlop suggested that the College undertake some work with community groups and there is a possibility to develop materials online, this could link to community involvement and enterprise activity.

The Principal confirmed that a lot of work is still required.

Mr Graham advised that he is hoping to apply for a sustainable action grant and noted the College has until 11 March to reply, he was hoping to have letter ready for 4 March.

Ms Dunlop reported that she would create a poster to staff and students encouraging them to hand into the College any unused mobile phones.

Mr Inglis noted that there did appear to be an opportunity for the College to work with Stow College to develop a National Qualification unit in Sustainability which could be used with community groups.

Members agreed to note this paper from June Thomas.

10. Greater Easterhouse Social Inclusion Partnership 5th People's Panel Survey Report

Mr Inglis spoke to this paper and advised members of the aim of the survey was to seek the views of members of the People's Panel on a range of environmental issues, both in their immediate neighbourhood and throughout Greater Easterhouse. He noted that that a full range of topics were covered in the questionnaire.

The Assistant Principal suggested members refer to the executive summary and detailed a number of the topics covered in the questionnaire. These included

1. visiting and using open spaces
2. use of electronic communications

Mr Inglis advised that the survey was followed up by three focus groups with survey respondents which provided additional information on issues of open space, smoking in public places and recycling.

Mr Graham noted that he was hoping to meet with the Forestry Commission to discuss the layout of paths and the provision of trees. He confirmed that the Forestry Commission is holding a conference in April in the College.

The Principal advised that he was meeting with SE Glasgow in order to try and obtain additional money from them. He noted that planning permission has been granted for Phase 2 at the Fort.

Mr Graham confirmed that the College would require recycling bins for paper, aluminium and waste.

Mr Brown commented that shredding was now being uplifted on a regular basis by a local kernel.

The Principal noted that recycling would need to be included in the induction process for students in the new building.

11. Buro Happold: 009216 Renewable Energy Analysis for Gateway Report

The Principal confirmed that the wind turbine detailed within this document is not the one that will be used at the new building at Haghill. He noted those used at the new building would be of a chimney type.

Mr Graham advised that the heat pumps that are detailed in this correspondence are the ones that will be used in the new building. He noted that air is drawn into the unit and the heat within the air is transferred to water which then passes through a conventional central heating system.

Members noted this correspondence from Buro Happold.

12. Operational Planning Priorities for 2005-06

The Principal had previously requested that, as part of the College's Operational Planning process, College Committees provide reports detailing their perceived priorities for the year ahead.

The group discussed a number of issues that would be included in a draft report which would be refined at the next meeting of the Committee prior to being referred to the next College planning meeting.

Areas to be included were:

1. working towards ISO 14001
2. curriculum development
3. first steps in relation to biodiversity
4. College recycling – Mr Brown and Mr Doyle to bring back a paper to the next Committee meeting on progress.

The Principal left the meeting at this point (3.30pm) as he had a meeting at 3.30pm.

13. Scottish Executive Consultations

- (a) Investing in Water Services 2006-2014**
- (b) Paying for Water Services 2006-2010**

The Chair noted this correspondence was being presented to members of this Committee for information only.

Members noted this correspondence

14. Date of Next Meeting

Members were advised that the next meeting of the Committee would take place on Thursday 21 April at 2.30pm.