

John Wheatley College

Board of Management

Sustainable Development Committee

Minutes of the Sustainable Development Committee held on Tuesday 30th November 2004 at 3.00pm in Room SO9, Easterhouse Campus.

1. Sederunt

The meeting commenced at 3pm and was attended by:

A Inglis(Chair);
F Doyle;
J Brown;
M Grant;
H Dunlop;
D Thomson; and
I Graham, Principal (Ex officio);

In Attendance

S Wilkie/M Lang(for recording purposes only)

2. Apologies

None

3. Remit of Sustainable Development Committee.

Members noted this correspondence.

4. Minutes of the Previous meeting held on Wednesday 29th September 2004

The minutes of the previous meeting were taken as read and were accepted as an accurate record of the meeting held on 26th September 2004.

5. Matters arising from the Minutes of the Previous Meeting

Mr Inglis referred to the presentation that was given to the Architects for the new build at Haghill. The Principal then detailed to members of where the new building would be sited. Mr Graham noted the College is negotiating with the Railways Authority to purchase a piece of land which is situated alongside the land that the College has purchased. The Principal confirmed

that he has asked Paul Martin, MSP to contact the Railways Authority to pursue this issue.

The Principal referred to the plan and an area which is situated at the corner of plan and advised members that the College is in negotiations with Glasgow City Council to purchase this area, as this would enable the College to extend the building if required.

Mr Graham noted that he was hoping to turn this area into a meadow. He confirmed that the Council has agreed to sell the College a small piece of land.

The Principal then proceeded to advise members of routes on how to get to the College via M8 or the M74 and the new tram system.

Mr Graham confirmed that 90% of the design has been completed and that planning consent would be sent to the Council on 17th December 2004. He noted that work should commence on the new building in the summer and that the building would be completed by the summer 2006.

He advised that there would be no planning constraints with reference to the drainage.

The Principal informed members that currently within the plan there are 56 car park spaces however this number includes disabled car park spaces. Mr Graham noted staff would not be parking in Haghill Road the proposal is to close Todd Street.

He noted that the Arts Studio would be located on the top floor.

Mr Graham then proceeded to explain the sustainable development elements of the building to members of the Committee. He advised that the biomass boiler would burn woodchips and that the College would collect its own water and that the new building would have a solar heating system.

The Principal advised that the design of the triangler roof has been taken from the Eton design. The roof will inflate when the building gets hot and this would provide shade in the reception area.

Mr Graham confirmed that the biomass boiler would be leased for approximately 30 years and that the College would hold approximately 3 weeks supply of wood chips. The Biomass boiler would provide 75% of the heating to the building and 25% of heating would come from the gas boiler.

A brief discussion took place about the visit to Newcastle.

4(c)Contacts – Sustainability

Mr Inglis confirmed that he had spoken to June Thomas today. He noted that Stow is involved in promoting sustainable development in the curriculum. Mr Inglis confirmed that this College is also interested in promoting sustainability.

He also noted that she has given him a copy of a paper on the environmental development systems, a copy of this paper would be given to Laura Crouchman for inclusion on the agenda of a future meeting of the S/OMT meeting and a copy should also be presented to next meeting of this Committee.

4(a) Scottish Executive – Access to Environmental Information.

Mr Graham confirmed that Mr Kirk attended this event.

The Principal advised that the Procurement Policy requires to be finalised and then be presented to the Board for approval.

6. Correspondence

(a) Scottish Executive: Towards a Green Jobs Strategy – Opportunities for Business

Mr Graham confirmed that 2 Colleges were asked to submit their comments John Wheatley and Stow College.

7. Green Jobs Strategy – Consultation Exercise

Mr Graham advised that this paper should be brought forward to the next Committee meeting.

8. ISO 14001: A Simple Guide

Mr Inglis made a brief presentation on the ISO 14001: A Simple Guide.

The Assistant Principal noted that this guide was produced by Scottish Enterprise Grampian for businesses in the North East of Scotland.

He then advised members that the ISO 14001 is an internally recognised template for what an Environmental Management System must contain.

Mr Inglis went on to explain the environmental policy of ISO Clause 4.2, the objectives and targets and the implementation of ISO Clause 4.4. He detailed the section on document control. Mr Graham advised that the Colleges document control would be line with the Freedom of Information Act.

The Principal noted that the College has a contingency plan to take account of issues which are highlighted in the Operational Control and Emergency Preparedness and Response.

Mr Graham advised that he was hopeful that the College would receive ISO 14001 prior to the move into the new building at Haghill.

He confirmed that the minutes of these committee meetings should be presented to the Senior Lecturer's Forum, Support Staff Forum and the Capital and ICT Committee for information.

Mr Inglis noted that a copy of the standard is available in the library on request however due to copyright laws, staff are unable to copy this standard.

9. Business Efficiency and the Environment Procurement Guidance from 1st January 2004

Mr Graham advised that this correspondence is merely guidance on how to operate a procurement policy.

Members noted this correspondence.

10. Regeneration Policy

Mr Graham confirmed that this item of correspondence is the same as item 9.

11. ASC – Scottish Executive Draft Budget 2005-08

Mr Inglis spoke to this item and advised members of the ASC analysis on the process for the approval of the Scottish Executive Draft Budget 2005-08.

The Assistant Principal noted that one of the Scottish Executive's main priority areas for colleges over the next 3 years is to begin a sustained programme of significant new investment in FE colleges teaching estate, to enhance the colleges' modernisation programme to provide a modern, efficient and flexible infrastructure appropriate for supporting 21st century teaching.

He also highlighted that under Enterprise and Lifelong Learning, objective 2 target 4 states 'work towards out 2020 target for 40% of Scottish electricity generation to be from renewable sources by achieving 18% by 2010.

Members noted this correspondence.

12. Action Energy – Assessment of Initial Energy Saving Opportunities for JWC

The Principal asked that this item be brought forward to the next meeting of the Committee. The Chair agreed.

Mr Graham confirmed that this correspondence should be withheld from the public domain commercial in confidence)

13. Future Forrest – Go Carbob/Neutral

Mr Doyle stated that he felt that this would be of no benefit to the College.

Mr Graham confirmed that the College would not purchase nuclear power.

Members noted this correspondence.

14. Scottish Biodiversity Forum – Implementation Plan 2005-2008

Mr Graham referred to page 7, Section 1.3 'The Biodiversity Duty' and confirmed that the College has a legal duty to promote biodiversity.

The Principal noted that the College could promote biodiversity through the curriculum and confirmed that students should be aware of the issues surrounding biodiversity and the College possibly could get the students involved.

Mr Brown advised that this is a positive way forward and that classes could be introduced to look at biodiversity.

15. Reporting for Sustainability – Guidance for Higher Education Institutions

Mr Inglis confirmed that this report was prepared by HEPS.

The Principal confirmed that the College is a member of HEPS.

Mr Graham noted that the College would eventually review what the College is saying and doing and feels that this could be a remit for this Committee.

16. Article – Sustain and Survive

The Chair advised that this correspondence is presented to this Committee for information purposes only.

Member noted this article.

**17. Article – Sunday Herald – 12 September 2004
Executive Set for Storm over Green Failures**

The Chair advised that this correspondence is presented to this Committee for information purposes only.

Member noted this article.

18. Strathclyde Environmental Research Seminar, 'Life Cycle Assessment and its Place in Project Management' – Friday 15th October 2004

Mr Inglis advised that he attended this seminar and the papers that were given to delegates are attached to this item of correspondence.

19. Implementation of Transport Policy (Sustainable Travel Plan)

Mr Doyle spoke to this paper and advised members of the draft sustainable travel plan. He detailed the main proposals of this plan.

Mr Graham advised that more information is required to be inserted into this report and noted that Mr Kirk has a copy of the regeneration routes for Mr Doyle to view.

The Principal advised that this report should then be presented to the next JCC and the paper should be ready by the middle of next month.

20. Closure

Having discussed all items on the agenda the Chair of the Committee thanked members for their attendance. The meeting closed at 4.45pm.

21. Date of Next Meeting

The next meeting is scheduled for Wednesday 19 January 2005 at 3pm in the Easterhouse Campus.