

**JOHN WHEATLEY COLLEGE**

**BOARD OF MANAGEMENT**

**ACADEMIC BOARD**

**MINUTES**

**Minutes of the Academic Board meeting held on Friday, 17 March 2006 at 1.30 pm in Room S/09, Easterhouse Campus.**

**1 Sederunt**

Alan Inglis (Chair)	Ian Graham
Anne Lockyer	Russell Boyd
Irene Quinn	Jacqueline Henry
John Knowles	Andrew Macdougall
Marlyn Barr	Robert McCaig
Jean Wilson	Catherine Watt
Ronnie Wilson	Judy Long
Jeanette Walsh (Minutes)	

**2 Apologies**

Mae Smillie	Dave Stewart
Ann Curran	Patricia Grant, GCC Libraries
Colin White	Stephen Smith

**The Chair welcomed everyone to the meeting introducing Robert McCaig who was attending the meeting as an observer. Members were informed that Mr McCaig and Jean Wilson would draft a proposal with respect to student participation in future meetings of the Academic Board for consideration by the Board of Management at its next scheduled meeting.**

**3 Terms of Reference**

The meeting was agreed to be quorate with 7 from the voting membership present at commencement.

**4 Minutes of the Previous Meeting held on 27 January 2006**

The minutes of the previous meeting were accepted as read and as an accurate record of the business conducted on that date.

## **5 Matters Arising from the Minutes:**

There were no matters arising.

## **6 Minutes of Board Standing Committees:**

- a) Quality Enhancement Committee**  
Members noted the detail of the business discussed at the meeting held on 24 October 2005.
- b) College and Student Services Committee**  
Members noted the detail of the business discussed at the meeting held on 27 April 2005.
- c) ICT Advisory Group**  
Members noted the detail of the business discussed at the meeting held on 4 November 2005.
- d) Sustainable Development Committee**  
Members noted the detail of the business discussed at the meetings held on 25 October and 7 December 2005.

## **7 a) Routes Out of Prostitution ALN Project**

Having informed members that initial funds for the current adult literacy and numeracy project with the Routes Out Partnership was almost at an end, A Inglis reported that initial feedback indicated that the College's application for funding for a further year would be successful.

Mr Inglis introduced Catherine Watt, Development Officer with the project which specifically attracted women affected by prostitution. Ms Watt described the destructive lifestyle experiences of the specific learner group targeted and the principal aim of the project to prevent further involvement and offer support to leave.

Ms Watt described the network of service providers working in partnership with the project and the various areas of learning progression to FE and training established, with groups of learners currently undertaking education and lifelong learning programmes at four locations bringing together referrals from approximately 15 separate projects. Ms Watt described a pilot programme to engage women based on popular culture and media indicating that an outline was available to members on request. M Barr congratulated Ms Watt on supporting students to progress to learning in College rather than at outreach venues.

In response to a question from R McCaig with respect to a project aimed at men affected by prostitution, the Principal responded, as a member of the Routes Out Board, indicating that the project was not currently resourced to respond to that aspect of provision but was an area under consideration as part of a wider SE initiative.

The Principal also reported that the College would be represented at a Routes Out Conference scheduled for a date later that month.

M Barr also informed members that an Exhibition of creative work produced by the project's learners, eg photographs, creative writing and a DVD was scheduled to be held at the Museum of Transport Friday 7 April and displayed until 17 April. Members were encouraged members to attend.

Having heard Ms Watt, members recognised the barriers overcome by the project's learners to progress to participation in education and congratulated Ms Watt on the success of the project to date.

The Chair thanked Ms Watt for a very informative presentation.

**C Watt left the meeting at this point.**

**b) Lochend Learning Community Project**

The Chair introduced Judy Long the project's co-ordinator.

Members viewed the slide presentation and heard Ms Long's verbal outline of the Lochend Family Learning Project established in August 2004 to engage young people and their families with the Greater Easterhouse Learning Network.

Following the presentation, and in response to a question with respect to Head Teachers' perception of the project, Ms Long indicated that this had generally been very positive and was recognised that the project was well organised and could link the children's school life and home life. Ms Long agreed to provide the project's evaluation results to the Principal for information

A Inglis reported that the project had been established following a recommendation from HMIE that community learning should work in partnership with Education Services. Members heard that the project had been endorsed by HMIE at the follow-up review and was to be highlighted by as an example of best practice in integrated community schools.

Members noted that Glasgow City Council had agreed to commit to a third year of funding for the project during which the College would seek to initiate discussion with local schools on development of a programme of after-school study support from the learning centres.

**J Wilson joined the meeting at this point.**

A Lockyer informed members that two staff members supporting homework clubs in local schools were former students of the College, which could present an opportunity for Access 3 students to become more involved in local school projects next session.

Members noted the project's extremely positive results to date

The Chair thanked Ms Long for an impressive project presentation.

**c) Creative Industries Curriculum**

The Chair informed members that the College was currently in the process of considering proposals for its creative industries provision for next session and would appreciate members' input.

R Wilson reviewed the content of his slide presentation informing members the College was about to commence full-time provision of NQ Creative Industries which presented an opportunity to sharpen and expand existing curriculum areas. The College's new Haghill campus and the Bridge project would present opportunities for more intelligent and more interesting use of internet broadcast and radio station facilities.

In discussion, members acknowledged the future opportunities for student placements in the catering, theatre and radio station facilities and agreed that there was the potential to move to SVQ instead of gSVQ programmes.

After discussion, members noted the future opportunities for development of the College's creative industries curriculum.

The Chair thanked Mr Wilson for an informative presentation.

**8 Integration Through Learning Project – Report on the use of Integration Funding – 2005/06**

A Inglis spoke to the report which provided summary information to the East End Social Inclusion Partnership on the use of funding awarded to the project to provide ESOL programmes for the local asylum seeker population.

Members heard that initial programmes had been well subscribed and that the project had established links with various organisations and community groups working with asylum seekers in Glasgow's East End to integrate provision of additional classes and to identify future training needs.

Mr Inglis also reported that the College's Staff Development Programme would support staff to achieve the appropriate qualifications to support the learners identified.

After hearing Mr Inglis, members noted the information contained in the report.

**9 GESIP – Greater Easterhouse Community Learning & Development Action Plan 2004-07**

A Inglis informed members that the report indicated the extent to which targets set had been met during the first year of implementation and proposed targets/priorities or the remaining period of the Plan.

Members noted the successful achievement of targets set for Year 1 in the development of a youth access programmes, the introduction of ICT learning opportunities for primary school pupils and the development of literacy and numeracy skills. Whilst recognising that some progress had been made in relation to qualifications and progression to more advanced courses, it was acknowledged that this remained a key area for ongoing development and future achievement of targets set.

**10 Items for information:**

Members noted the scope of the items included for information only.

Following the Principal's enquiry with respect to the revised format of meetings, members acknowledged that this had been a positive move.

Having endorsed the value of the information arising from the various project presentations heard at the meeting, members agreed that, in an effort to improve communication strategies, presentations could be widened to staff groups on a Friday afternoon in the Long Lecture Theatre or recorded and made available for staff to download from the College intranet for a period of one month.

**11 Date of Next Meeting**

Members endorsed the revised format of the meeting and noted the next meeting was scheduled for Friday, 5 May 2006.

All business on the agenda having been discharged the meeting closed at 3.40 pm.

The Chair thanked members for their attendance and participation at the meeting.

AI/JW  
John Wheatley College  
26 April 2006